

KINGSBURG CEMETERY DISTRICT
P.O. Box 542, Kingsburg, CA 93631

MINUTES

The regular monthly Board of Trustee meeting met on February 26, 2019 at 1:00 PM at the office of the Kingsburg Cemetery District.

MEETING was called to order by Chairperson Stan Palm at 1:00 PM. Also present were Board members Vice-Chairperson Janet Larson, Secretary Wesley Carlson, Superintendent Carmen Rojas, Jr. and Administrative Secretary Tracey Lyons Nunez.

PUBLIC INPUT: None

MINUTES of the January 22, 2019 meeting were read by Tracey Nunez. Motion to approve the minutes was made (after four minor corrections) by Stan Palm. Second by Wesley Carlson. All in favor. Motion carried.

CORRESPONDENCE:

None

OLD BUSINESS:

1. County Treasury and Bank of America accounts: Inform Board of amounts in these accounts. Fresno County Treasury account received deposits totaling \$51,673.64 and now has a balance is \$816,085.15. The current balance in the Enhancement account is \$412,300.39. Bank of America checking account has a balance of \$22,546.21. A motion was made by Stan Palm to transfer \$25,000.00 from Fresno County Treasury account to the Bank of America checking account. Second by Janet Larson. All in favor. Motion carried.
2. Air Resources Board: Annual reporting required by March 1, 2019 for all fleets. Stan Palm reported that he has taken care of this and provided copies of his print outs. Information only. No further action taken.

NEW BUSINESS:

1. Morgan Stanley accounts: Client statement available to Board online. Inform Board. Superintendent informed the Board that Morgan Stanley can set up accessibility for them as individuals to monitor accounts. No one was interested in doing this. No further action taken.
2. Tulare County Agreement: Recommend renewing agreement for indigent burial. Inform Board of details. Superintendent let the Board know about any changes for the contract and that the current contract expires June 30, 2019. Tulare County now offers the contract to be for a three-year period with payments made annually. The annual payment will remain at \$4,465.00 and \$465.00 to be paid when a vault is used for burial. Supplemental papers will still need to be updated and sent in annually. Janet Larson made a motion that we accept the agreement for indigent burial from Tulare County for a three-year period. Second by Stan Palm. All in favor. Motion carried.
3. SB 929 District web site: Discuss SB929. Discussion of website was held. Mention of Kingsburg Hospital website developer was heard. Web developer "Streamline" was brought up as something that many businesses are using to develop their website. Wesley Carlson expressed that for KCD to claim hardship would not work. Board felt there was plenty of time to address this and that the work for it to be developed and maintained would be minimal. Superintendent can call around to gather minimal information on how other cemeteries have done the development of their website. Also, Superintendent was told to find out the requirement specifics on SB929. No further action taken.

4. Old office building in old grounds: Board will discuss buildings contents and number of spaces taken by the building. Superintendent told the Board that the building contains old equipment, irrigation timer and breaker boxes. Also, that the pump for irrigation and the electrical coming in from overhead are located there as well. It was discussed that perhaps taking action of this area would be better addressed at the time construction and development of the north property would be prudent. In the meantime, Superintendent is to clean out the old equipment and junk. If anything is salvageable, then Superintendent was told to try and sell that equipment or use it for the cemetery.
5. Token of appreciation: Recommend token of appreciation for the opening and closing of indigent grave. Superintendent recommended that KCD give a token of appreciation to Walt Jones for providing his equipment and two employees for the burial at the Traver Cemetery. A motion was made by Stan Palm to get two \$50.00 gift certificates from Fugazzi's restaurant in Kingsburg and give them to Walt Jones. Second by Wesley Carlson. All in favor. Motion carried.
6. Disinterment: Inform Board of possible disinterment. Robert Taylor, son of Margaret Taylor, has contacted KCD and Creighton's Memorial Chapel for the purpose of having his mother dis-interred and moved to the Veteran's cemetery at Santa Nella. The date has not been set yet but could happen in early March 2019. KCD Superintendent has talked with Robert Taylor and Creighton's Chapel and will continue to co-ordinate to accomplish dis-interment if Mr. Taylor desires to continue. Information only. No action taken.

ACCOUNT BALANCES, INCOME, and EXPENSES: please see *Profit & Loss, Balance, Deposit, & Check Detail* reports for the month of **January 2019**.

BILLS FOR APPROVAL: Review all bills and sign checks for the period of **February 15, 2019 through February 26, 2019**. A motion was made by Janet Larson to approve all bills and sign all checks for this period. Second by Stan Palm. All in favor. Motion carried.

NEXT MEETING: Will be held on March 26, 2019 at 1:00 PM.

ADJOURN: There being no further business and upon motion made by Janet Larson, second by Wesley Carlson. Motion carried to adjourn at 2:25 PM.

Chairperson, Stan Palm

ATTEST _____
Secretary-Wesley Carlson

AGENDA

The regular monthly Board of Trustee meeting is held on March 26, 2019 at 1:00 PM in the office of the Kingsburg Cemetery District.

CALL TO ORDER:

ROLL CALL:

PUBLIC INPUT:

READING OF MINUTES:

CORRESPONDENCE:

None

OLD BUSINESS:

1. Fresno County Treasury and Bank of America accounts: Inform Board of amounts in these accounts. Recommend transfer.
2. Agreement with Tulare County: Update Board. Indigent burial.
3. SB929-District website: Continue discussion.

NEW BUSINESS:

1. SDRMA rate increases: Inform Board of rate increases.
2. Sale of worn/obsolete equipment: Board will discuss selling worn and obsolete equipment.
3. Fertilize cemetery lawn: Recommend fertilizing lawn and inform Board of ant problem.

ACCOUNT BALANCES, INCOME & EXPENSES: Please see *Profit & Loss, Balance, Sales by Item Summary, Deposit*, and *Check Detail* report for the month of **February 2019**.

BILLS FOR APPROVAL: Review all bills and sign checks for the period of **March 15, 2019 through March 26, 2019**.

NEXT MEETING: Will be held on April 23, 2019 at 1:00 PM.

ADJOURN:

Pre-Agenda: Inform Board of known items to be discussed at March 2019 Board meeting.

Correspondence:

None at this time.

Old Business:

1. Fresno County Treasury and Bank of America accounts: Inform Board of amounts in these accounts.
2. Update Board regarding equipment sales.

New Business:

1. Recommend no Board meeting for May 2019.

Burials & Space purchases since last Board meeting:

BURIALS: 7

Guadalupe Gonzales – (22-391) – (C-1)
Sharon Bonander Kroeker – (5 1/2 – 20) – (S)
Robert Ellberg – (18-92) – (c-1)
Richard Carrasco – (23-238 – (C-1)
Lee “Roy” Green – (4-228) – (S)
Louisa Asdoorian – (17-447) – (S)
Modean Robison – (23-235) – (C-1)

SPACE PURCHASES: 5

William Junior Robison - 3
Thurman & Carol Remmer - 1
Johnie & Jane Thomsen - 1

(C-1 or 2)=Companion 1st or 2nd

(S)=STD

(c-1,2,3,4)=Cremaains and #

(I)=Infant