

**KINGSBURG CEMETERY DISTRICT
P.O. Box 542, Kingsburg, CA 93631**

MINUTES

The regular monthly Board of Trustees meeting, which was scheduled on Tuesday, August 27, 2024, and was held in the office of the Kingsburg Cemetery District.

The meeting was called to order by Chairperson Tamara Jackson at 1:09pm. Present were Chairperson Tamara Jackson, Vice Chairperson Wes Carlson, Superintendent Carmen Rojas, Jr., and Office Manager Jennifer Santos. Secretary Rick Carsey was absent.

PUBLIC INPUT: None.

READING OF MINUTES: Minutes of the meeting from July 23, 2024, were reviewed by all present. A motion was made to approve the minutes by Chairperson Tamara Jackson and seconded by Vice Chairperson Wes Carlson. All in favor, motion carried.

CORRESPONDENCE: Letter from auditor. Handed each board member a copy of the letter from the auditor Adair and Evans. Notified Board that the auditor's team will be at KCD on September 4th to begin the FY 2023-2024 audit.

SUPERINTENDENT'S REPORT: 1.) Tulare County Indigent Burial will take place possibly in the fall/winter and it was suggested to have it coincide with the potential Traver disinterment so the backhoe can be used for both on the same day. 2.) Bank of America accounts are ready to close. All checks have cleared. The last item is to change the account where payroll taxes and sales tax are deducted from to the new West America Bank account. 3.) Potholes were partially filled on Clarkson Avenue along the Kingsburg Cemetery. The North side of the road was repaired. The South side is Tulare County and will require more looking into by Carmen.

PLANNING WORKSHOP: No update was provided.

OLD BUSINESS:

1. Fresno County Treasury and Bank of America accounts: Inform Board of amounts in these accounts. Bank of America checking balance \$22,681.69, Bank of America Enhancement (savings) account balance is \$786,714.02. WestAmerica Bank checking account \$31,443.20 & WestAmerica Bank savings \$180. Fresno County Treasury balance is \$1,561,737.94. A motion to transfer \$50,000 from Fresno County to WestAmerica Bank was made by Chairperson Tamara Jackson and seconded by Vice Chairperson Wes Carlson. All in favor, motion carried.

NEW BUSINESS:

1. Fresno County Grand Jury Report: The Board reviewed and discussed the report and their findings regarding special district website transparency. The Board will consider and approve a response letter at the next regular board meeting to be held in September 2024.
2. Potential Disinterment from Traver Potter's Field Cemetery: Board was told the cost to the family and details of the possible disinterment. KCD will attempt to have disinterment coincide with the new interment this fall/winter.
3. Complaint from Member of Public: Superintendent was informed of a complaint about a recently set headstone in the old grounds. After discussion and review of pictures of the headstone it was determined to be an issue outside of our purview. It was determined that any attempt to regulate images or pictures on a marker could be construed as a potential first amendment rights violation and is outside our authority. No action taken.

BOARD COMMENTS: Board time to make comment(s). No action to be taken by the Board.

2. Tamara Jackson: Asked a question regarding flower stands.
3. Rick Carsey: none

ACCOUNT BALANCES, INCOME, and EXPENSES: please see **Profit & Loss, Balance Sheet, Sales by Item Summary, Deposit Detail, & Check Detail**, plus check registers for both the Bank of America and WestAmerica checking accounts reports for the month of **July 2024**.

BILLS FOR APPROVAL: Review all bills and sign checks for the period **August 15, 2024**, through **August 27, 2024**. A motion was made by Tamara Jackson to pay all bills provided. Seconded by Wes Carlson All in favor. Motion carried.

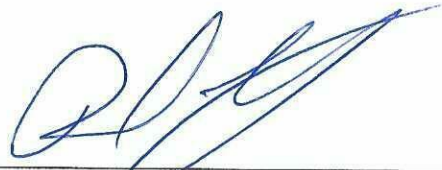
NEXT MEETING: The next meeting will be held on Tuesday, September 24, 2024, at 1:00pm.

ADJOURN: There being no further business, a motion was made by Tamara Jackson to adjourn the meeting. Seconded by Wes Carlson. All in favor, motion carried the meeting was adjourned at 2:16pm.



Chairperson-Tamara Jackson

ATTEST



Secretary-Rick Carsey