

KINGSBURG CEMETERY DISTRICT

P.O. Box 542
Kingsburg, CA 93631

Telephone (559) 897-2426
Fax (559) 897-2427

Office of the Cemetery Grounds
South Academy & Clarkson Avenues
Kingsburg, California
AGENDA

The regular monthly Board of Trustee meeting will be held on Tuesday, March 26, 2024, at 1:00PM in the office of the Kingsburg Cemetery District.

CALL TO ORDER:

ROLL CALL:

PUBLIC INPUT:

READING OF MINUTES:

CORRESPONDENCE:

SUPERINTENDENT'S REPORT: Notify Board:

PLANNING WORKSHOP: Board to update and discuss cemetery development.

OLD BUSINESS:

1. Fresno County Treasury and Bank of America account balances: Inform Board of amounts: Bank of America checking account \$ 44,204.01, Bank of America Enhancement/Savings account \$ 786,681.14 and Fresno County Treasurer account \$ 1,527,694.76; recommend transfer.
2. Employee Handbook: Recommend updating Kingsburg Cemetery's employee handbook.

NEW BUSINESS:

1. District Fiscal Year 2022-2023 Audit: Review audit with representative from Adair & Evans Accountancy Group.
2. Burial Plot Buy-back: Inform Board of details and request guidance.
3. Flower Vase Cost Increase: Inform Board of cost increase to Kingsburg Cemetery District and recommend adjusting resale price.

BOARD COMMENTS: Board time to make comment(s). No action to be taken by the Board.

1. Wesley Carlson:
2. Tamara Jackson:
3. Rick Carsey:

ACCOUNT BALANCES, INCOME, and EXPENSES: please see **Profit & Loss, Balance Sheet, Sales by Item Summary, Deposit Detail, & Check Detail** reports for the month of **February 2024.**

BILLS FOR APPROVAL: Review all bills and sign checks for the period **March 16, 2024, through March 26, 2024.**

NEXT MEETING: Will be held on Tuesday, April 23, 2024, at 1:00PM

Members of the general public may address the Board. Please observe a time limit of five (5) minutes pursuant to Government Code Section 545943.3.

A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Carmen Rojas, Jr. at the District Office, at least 48 hours before any public meetings of the District.