

KINGSBURG CEMETERY DISTRICT
P.O. Box 542, Kingsburg, CA 93631

MINUTES

The regular monthly Board of Trustee meeting met on April 28, 2020 at 1:00 PM at the office of the Kingsburg Cemetery District.

MEETING was called to order by Chairperson Wesley Carlson at 1:00 PM. Also present were Board members Secretary Stan Palm, Vice Chairperson Tamara Jackson, Superintendent Carmen Rojas, Jr. and Administrative Secretary Tracey Lyons Nunez.

PUBLIC INPUT: None

MINUTES of the March 24, 2020 meeting were read by Tracey Nunez. Motion to approve the minutes was made by Tamara Jackson. Second by Stan Palm. All in favor. Motion carried.

CORRESPONDENCE: None

SUPERINTENDENT'S REPORT: Inform and update Board. No action to be taken.

1. Covid19: Update for Board. Called Officer Lauren Martinez at Fresno County Sheriff's Probation Office and informed her that due to the Covid-19 situation KCD is requesting no AOWP participants be assigned for work. Superintendent will contact Officer Martinez when KCD is comfortable with having participants return.
2. Cemetery grounds: Weeds. Informed of weeds (dandelions) all over cemetery grounds. Recommended spraying weed killer next winter when lawn is dormant.
3. Portable restrooms: Update. This is no longer an issue because the Memorial Day celebration has been cancelled due to Covid-19. (See Item 3 in New Business.)
4. Irrigation line repaired: Cost. In Block 21 under the large tree at the north end the irrigation line was broken and severely leaking when water was on. Repair was done using 2" and 1 1/4" line being spliced into existing line and re-routed south and west between graves. Cost was \$440.83.

OLD BUSINESS:

1. County Treasury and Bank of America accounts: Inform Board of amounts in these accounts. Fresno County Treasury has a balance of \$883,677.89. This includes the amount of \$13,079.07 that was received from Fresno County. The current balance in the Bank of America Enhancement account is \$514,407.30. This now includes the amount of \$18,000.00 that came from the Thiesen & Dueker Endowment Care account. Bank of America checking account has a balance of \$49,343.55. A motion was made by Tamara Jackson to transfer \$40,000.00 from the County of Fresno account to the B of A checking account. Second by Stan Palm. All in favor. Motion carried.
2. Sign documents: Sign for Thiesen and Dueker Financial Group. Board signed documents received from Casey Fitzpatrick of Thiesen and Dueker. Documents are to convert KCD accounts to a "SAM" investment policy as recommended by advisors Jeff Thiesen and Peter Vang and approved by the Board at the February 25, 2020 regular meeting.
3. Undeveloped property: Information for Board. Superintendent informed that he talked to Bill at Reedley Cemetery. Reedley cemetery was quoted \$800,000.00 to develop 11 acres for cemetery use. This does not include an irrigation well as they already have one. This quote was done in 2013. Superintendent spoke with Rafael at Reedley Irrigation. Rafael came out to assess KCD's undeveloped property and develop an irrigation system and cost to do so. Superintendent has not yet heard back from Rafael. Superintendent called Mr. Mark Woods as to disking the undeveloped property. Mr. Woods stated that he would not disc the field due to

puncture vines. Since then Mr. Dave Rosedale has disked the field. Cost is to be around \$300-\$400. Discussion only.

NEW BUSINESS:

1. Fertilize grounds: Recommend fertilizing grounds and inform Board of quotes. After some discussion, the Board unanimously decided not to fertilize the lawn.
2. May meeting: Discuss not holding a May 2020 meeting. The Board unanimously agreed to no May meeting.
3. Memorial Day celebration: Discuss cancelling. Superintendent contacted Eric Hershfield of the American Legion. Mr. Rojas told Mr. Hershfield he had discussed the Memorial Day event that is held annually at the cemetery with Mr. Andy Reeves. Mr. Reeves told him that the event was cancelled. Mr. Hershfield said that "if Mr. Reeves said it is cancelled, then it is cancelled". Superintendent also contacted Mr. Steve Nagel of the VFW. Mr. Nagel stated if "American Legion says it's cancelled, it's cancelled".

BOARD COMMENTS: Board time to make comment(s). No action to be taken by Board.

1. Tamara Jackson – No comment.
2. Stan Palm – No comment.
3. Wesley Carlson – No comment.

ACCOUNT BALANCES, INCOME, and EXPENSES: please see *Profit & Loss, Balance, Deposit, & Check Detail* reports for the month of **March 2020**.

BILLS FOR APPROVAL: Review all bills and sign checks for the period **April 15, 2020 through April 28, 2020**. A motion was made by Stan Palm to approve all bills and sign all checks for this period. Second by Wesley Carlson. All in favor. Motion carried.

NEXT MEETING: Will be held on June 23, 2020 at 1:00 PM.

ADJOURN: There being no further business and upon motion made by Wesley Carlson, second by Tamara Jackson. All in favor. Motion carried to adjourn at 2:30 PM.

Chairperson, Wesley Carlson

ATTEST _____
Secretary-Stan Palm

AGENDA

The regular monthly Board of Trustee meeting is held on June 23, 2020 at 1:00 PM in the office of the Kingsburg Cemetery District.

CALL TO ORDER:

ROLL CALL:

PUBLIC INPUT:

READING OF MINUTES:

CORRESPONDENCE:

SUPERINTENDENT'S REPORT: Inform and update Board. No action to be taken.

1. Covid 19: Update Board on precautions.
2. Board member compensation: Update.

OLD BUSINESS:

1. Fresno County Treasury and Bank of America accounts: Inform Board of amounts in these accounts. Recommend transfer.

NEW BUSINESS:

1. District Auditor: Inform Board of quote amounts for next audit.
2. Conflict of Interest Code: Review code and make recommendation to Board.
3. 2020/2021 fiscal year budget: Discuss budget and make recommendations.
4. County of Fresno-Signature Date Sheet: Sign for 2020/2021.

BOARD COMMENT(S): Board time to make comment(s). No action to be taken by Board.

1. Wesley Carlson:
2. Stan Palm:
3. Tamara Jackson:

ACCOUNT BALANCES, INCOME & EXPENSES: Please see *Profit & Loss, Balance, Sales by Item Summary, Deposit,* and *Check Detail* reports for the months of **April and May 2020.**

BILLS FOR APPROVAL: Review all bills and sign checks for the period of **June 15, 2020 through June 23, 2020.**

NEXT MEETING: Will be held on August 25, 2020 at 1:00 PM.

ADJOURN:

Pre-Agenda: Inform Board of known items to be discussed at June 2020 Board meeting.

Correspondence:

None at this time.

Old Business:

1. Fresno County Treasury and Bank of America accounts: Inform Board of amounts in these accounts.

New Business:

Burials & Space purchases since last Board meeting:

BURIALS: 13

James Perry – (C-2) – (17-154)
Anthony Gonzales – (S) – (2 - 408)
Jeannie M. Sisco – (C-1*) – (17 - 98)
Jeanne Hamada – (C-1*) – (17 1/2 - 4)
Kaci Robsion – (S) – (23-215)
Pasquale V. Martirani – (S) - (D-33-4)
Sally K. Martirani – (c in casket) – (D-33-4)
Steven Astor Haggmark – (c-1) – (12 ½-48)
Erik Brock – (S) – (20-180)
Kay Lungren – (C-2*) – (20-82)
Georgia Lee Tharpe – (c-1) – (19-421)
Gregory Mikulesku – (I in Giant Urn) – (19 3/4- - 76)
Earl McIntosh – (S) – (1 ¾ - 27)

(C-1 or 2)=Companion 1st or 2nd
(S)=STD
(c-1,2,3,4)=Cremains and #
(I)=Infant

SPACE PURCHASES: 16

Janet G. Lopez - 1
Samuel Herrera - 1
Felix Ray and Rosa Cantu - 1
James Robison - 1
Ernest Ramirez - 1
Lorna Lyn Davis - 1
Ricardo & Celia Gonzalez - 1
Henry C. Brock - 1
Doug Carsey – (E/C only on 2)
John & Carolyn Arreola - 1
Ida McIntosh - 1
Sergey & Erica Mikulesku - 1
Henry & Patricia Brock – 1*
Jeffrey & Kjirsten Harpain - 3
Ramona Irigoyen - 1

Relocate: 0

Disinterments: 0

Space releases back to KCD: 0

Space trades: 1 *(Brock traded 22-222 for 20-179)