

# KINGSBURG CEMETERY DISTRICT

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Office of the Cemetery Grounds  
South Academy & Clarkson Avenues  
Kingsburg, California  
**AGENDA**

The rescheduled Board of Trustee meeting will be held on Tuesday, January 28, 2025, at 1:00PM in the office of the Kingsburg Cemetery District.

**CALL TO ORDER:**

**ROLL CALL:**

**PUBLIC INPUT:**

**READING OF MINUTES:**

**CORRESPONDENCE:**

**SUPERINTENDENT'S REPORT:**

**PLANNING WORKSHOP:** Board to update and discuss cemetery development.

**OLD BUSINESS:**

1. Fresno County Treasury and WestAmerica Bank account balances: Inform Board of amounts: WestAmerica Bank checking \$ 64,220.61, WestAmerica Bank Savings \$786,986.33 and Fresno County Treasurer account \$ 1,631,202.77.
2. Electric Vehicle Grant: Review application/resolution to purchase vehicles.

**NEW BUSINESS:**

1. Election of Officers: Board to elect officers for 2025 calendar year.
2. 2024 Form 700: Due April 1, 2025 & must be completed at the FPPC's online portal. Inform Board and hand out necessary documents to each member to complete Form 700.
3. Tulare County Indigent Burial Agreement Renewal: Review three (3) year agreement and recommend signing to extend contract through June 30, 2028.
4. Sep/IRA Employer Contribution: Verify if the cemetery district is paying the 11% SEP/IRA contribution on the 2024 employee vacation payout.
5. CSDA Board Members and Staff membership roster: Verify e-mail addresses for current Board members. Update if necessary and return to the CSDA.
6. Review Historical Property Tax Revenue for potential salary increases per Board member request: Review last five (5) years of property tax received by the Kingsburg Cemetery. Determine if salary increases are feasible.

**BOARD COMMENTS:** Board time to make comment(s). No action to be taken by the Board.

1. Wesley Carlson:
2. Tamara Jackson:
3. Rick Carsey:

**ACCOUNT BALANCES, INCOME, and EXPENSES:** please see Profit & Loss, Balance Sheet, Sales by Item Summary, Deposit Detail, & Check Detail reports for the month of December 2024.

**BILLS FOR APPROVAL:** Review all bills and sign checks for the period January 15, 2025, through January 28, 2025.

**NEXT MEETING:** The next meeting will be held on Tuesday, February 25, 2025, at 1:00PM.

*1. Members of the general public may address the Board. Please observe a time limit of five (5) minutes pursuant to Government Code Section 545943.3.*

*2. A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Carmen Rojas, Jr. at the District Office, at least 48 hours before any public meeting of the District.*