

KINGSBURG CEMETERY DISTRICT
P.O. Box 542, Kingsburg, CA 93631

MINUTES

The regular, scheduled, monthly Board of Trustee meeting of April 28, 2026, was called to order by Chairperson Rick Carsey at 1:04pm. Present were Chairperson, Rick Carsey, Vice Chairperson, Tamara Jackson, Secretary, Wesley Carlson, Superintendent, Carmen Rojas, Jr. and Office Manager, Jennifer Santos.

PUBLIC INPUT: None

CORRESPONDENCE: Informed Board of customer complaint received regarding a visitor not being able to access her loved one's gravesite due to a nearby open grave for a burial the next day and grass that had been removed and set aside.

READING OF MINUTES: A motion to accept the minutes with one correction was made by Tamara Jackson and seconded by Wesley Carlson. All in favor, motion carried.

SUPERINTENDENT REPORT: 1.) Informed Board of an injured AOWP worker. They stated they did not wish to seek medical treatment and signed a form refusing medical treatment. Fresno county AOWP was notified. 2.) Update given regarding Kingsburg Cemetery's injured employee. 3.) Informed Board of broken deck on the Frontier Flex-wing Mower. Chairperson, Rick Carsey will contact the salesman regarding it possibly being a "lemon". 4.) Parked vehicles on 6th Avenue Drive: Since the warning from Fresno County, the property has seen a lot of clean up activity. 5.) Alert-o-lite quoted \$1,487 for a new pneumatic jack hammer. They will get back to us with a cost for an electric jack hammer.

PLANNING WORKSHOP: Board Member, Rick Carsey stated that non-hazardous asbestos was found in the house at 651 10th Avenue which will be torn down. City will need information as to where asbestos will be taken for disposal and what percentage is being recycled. The City of Kingsburg was paid \$2,000 for the Zone Ordinance Amendment and the next Planning Commission meeting will be held on May 14, 2026, at 6:00PM.

OLD BUSINESS:

1. Fresno County Treasury and WestAmerica Bank account balances: Inform Board of amounts: WestAmerica Bank checking \$29,663.38, WestAmerica Bank Savings \$425,117.41 and Fresno County Treasury account \$ 1,723,651.87. Board members Rick Carsey & Wesley Carlson signed the bank slip for the \$15,000 transfer from KCD's WestAmerica Bank savings account to be deposited to the checking account, that was previously approved at the February 24, 2026, meeting. Since the next scheduled meeting is two (2) months away, a motion was made by Rick Carsey to move \$60,000 from the Fresno County funds and deposit into WestAmerica checking. Seconded by Tamara Jackson. All in favor, motion carried.
2. Temporary Burial Markers: Superintendent is waiting for Beer Monuments to return test pavers and cost to engrave them. Board Member, Wes Carlson will put together an informational packet about the project to mark the oldest graves at the cemetery including donations from outside businesses and individuals with potential of receiving a tax deduction. Vice Chair, Tamara Jackson is working on placing a news article with photos, in the local paper, The Dala Monthly, potentially to place markers on graves without them from 1950 and prior.
3. Asbestos Inspection: Updated and ratified cost of asbestos inspection from \$1,000 to \$1,450. A motion was made by Wes Carlson to ratify the expenditure. Seconded by Rick Carsey. All in favor, approved.

NEW BUSINESS:

1. Fiscal Year Audit, 2024-2025: Mr. Garry Riezebos of Adair & Evans presented the fiscal year 2024-2025 audit to the Board. The Board asked questions regarding payroll and workers' compensation.
2. Fresno County Department of Agriculture Inspection: Informed Board of inspection details and results.

3. May 2026 Board Meeting: No Board Meeting will be scheduled for the month of May 2026.
4. Recommend Update of Resale Prices of Crypts & Urns: Due to increase in vendor costs for the Kingsburg Cemetery, a motion was made by Tamara Jackson to increase the resale price of our crypts and urns accordingly starting July 1, 2026. The motion was seconded by Rick Carsey. All in favor, motion carried.
5. Irrigation Well/ East Side: East side well is still not supplying enough water for proper irrigation on that side of the cemetery. After discussion, the next step is to try and place a bypass in the center of the cemetery to allow the Westside well to pump irrigation water to the East side. A motion was made by Rick Carsey to spend up to \$3,500 on the installation of a bypass. Seconded by Tamara Jackson. All in favor, motion carried.

BOARD COMMENTS: Board time to make comment(s). No action to be taken by the Board.

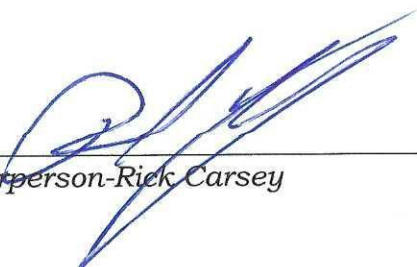
1. Wesley Carlson: Asked staff to include \$7,500 for well issues in next year's budget. (2026-2027)
2. Tamara Jackson: None.
3. Rick Carsey: Checked in about quotes on new Backhoe purchase.

ACCOUNT BALANCES, INCOME, and EXPENSES: Please see **Profit & Loss, Balance Sheet, Sales by Item Summary, Deposit Detail, & Check Detail** reports for the month of **March 2026**.

BILLS FOR APPROVAL: Review all bills and sign checks for the period **April 16, 2026, through April 28, 2026**. A motion was made by Rick Carsey to pay all bills provided. Seconded by Wesley Carlson. All in favor. Motion carried.

NEXT MEETING: The next meeting will be held on Tuesday, June 23, 2026, at 1:00pm.

ADJOURN: There being no further business, a motion was made by Tamara Jackson to adjourn the meeting at 3:05pm. Seconded by Rick Carsey. All in favor, the motion carried.



Chairperson-Rick Carsey

ATTEST



Secretary-Wes Carlson