

KINGSBURG CEMETERY DISTRICT
P.O. Box 542, Kingsburg, CA 93631

MINUTES

The regular monthly Board of Trustees meeting, which was on Tuesday, October 22, 2024, and was held in the office of the Kingsburg Cemetery District.

The meeting was called to order by Chairperson Tamara Jackson at 1:04pm. Present were Chairperson Tamara Jackson, Vice Chairperson Wes Carlson, Secretary, Rick Carsey, Superintendent Carmen Rojas, Jr., and Office Manager Jennifer Santos.

PUBLIC INPUT: None

READING OF MINUTES: Minutes of the meeting from September 24, 2024, were reviewed by all present. After a few minor changes, a motion was made to approve the minutes by Chairperson Tamara Jackson and seconded by Secretary Wesley Carlson. All in favor, motion carried.

CORRESPONDENCE: Complimentary email was received by a member of the public regarding the cemetery grounds.

SUPERINTENDENT'S REPORT: 1.) Informed Board of board member's term that is set to expire on January 6, 2025. Carmen will turn in the completed application to renew the term on the Kingsburg Cemetery's Board in person to the Fresno County Board of Supervisors office. 2.) Notified Board that all went well with the Colossus (oversized) crypt burial. 3.) Notified Board of a refund of a non-resident fee that was paid for an upcoming burial. It was verified by LAFCO that the decedent's address at time of passing was indeed in the Kingsburg Cemetery's district, so a refund is needed. A check for \$525 was issued. 4.) Notified the Board that the last Federal payroll tax payment on the new WestAmerica Bank account was returned. After completing the now needed two-factor authorization process and correcting the information in QuickBooks, the problem has been resolved. 5.) Informed Board that Holy Family Church in Kingsburg will be celebrating All Souls Day Mass on Saturday, November 2, 2024, at 12:00 noon on the blacktop area behind the office.

PLANNING WORKSHOP: The Board was updated on progress made with the City of Kingsburg regarding the site plan. The Board must approve the contract (agreement) with the engineer Hal Lore before receiving invoices from him.

OLD BUSINESS:

1. Fresno County Treasury and WestAmerica Bank accounts: Inform Board of amounts in these accounts. WestAmerica Bank checking account \$38,098.95 & WestAmerica Bank savings \$786,905.89. Fresno County Treasury balance is \$1,513,869.44. A transfer of \$60,000 was requested. A motion was made by Tamara Jackson and seconded by Rick Carsey. All in favor, motion carried.

Wreaths Across America: No representative showed up for the meeting, therefore no discussion or action taken.

NEW BUSINESS:

1. Internet Cost Increase: Informed Board of an increase to the cost of the AT&T internet service beginning September 7, 2024, by an additional \$20 per month plus taxes and fees. No action taken.
2. Electric Vehicles Grant: A sales representative from California Turf & Equipment came to address the Board and give details regarding available grants for electric vehicles. More information is needed before any action is to be taken by the Board.

BOARD COMMENTS: Board time to make comment(s). No action to be taken by the Board.

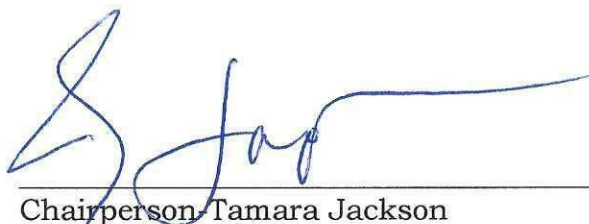
1. Wesley Carlson: Discussion on cemetery development, no action taken.
2. Tamara Jackson: none
3. Rick Carsey: none

ACCOUNT BALANCES, INCOME, and EXPENSES: please see **Profit & Loss, Balance Sheet, Sales by Item Summary, Deposit Detail, & Check Detail**, plus check registers for both the Bank of America and WestAmerica checking accounts reports for the month of **September 2024**.

BILLS FOR APPROVAL: Review all bills and sign checks for the period **October 15, 2024**, through **October 22, 2024**. A motion was made by Tamara Jackson to pay all bills provided. Seconded by Wes Carlson All in favor. Motion carried.

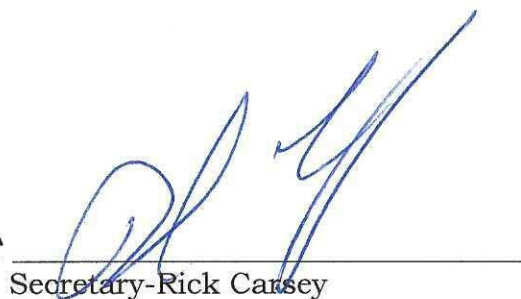
NEXT MEETING: The next meeting will be a combined meeting for November & December to be held on Tuesday, December 3, 2024, at 1:00pm.

ADJOURN: There being no further business, a motion was made by Tamara Jackson to adjourn the meeting. Seconded by Wesley Carlson. All in favor, motion carried the meeting was adjourned at 2:43pm.



Chairperson Tamara Jackson

ATTEST



Secretary-Rick Carsey