

KINGSBURG CEMETERY DISTRICT
P.O. Box 542, Kingsburg, CA 93631

MINUTES

The regular monthly Board of Trustees met on Tuesday, September 27, 2022, at 1:00 PM in the office of the Kingsburg Cemetery District.

Meeting was called to order by Chairperson Wesley Carlson, at 1:04 PM. All Board Members and Superintendent, Carmen Rojas, Jr. were present as well as Office Manager, Jennifer Santos.

PUBLIC INPUT: None

Minutes of the August 27, 2022, meeting was reviewed by those present. A motion was then made by Chairperson Wes Carlson to approve the minutes with a few minor corrections. Seconded by Secretary, Tamara Jackson. All in favor. Motion carried.

CORRESPONDENCE: The Kingsburg Cemetery received a 2021 medical loss ratio (MLR) rebate from Anthem Blue Cross =\$1,626.42.

SUPERINTENDENT'S REPORT: Inform and updated Board:

1. Signature Card B of A Enhancement Account: Board needs to return signed and notarized signature sheets.
2. Informed board of cost to repair Case 580K Backhoe: Cost exceeded entire budgeted amount for category (5120) Maintenance-Equipment. Budget item to be ratified at the next meeting (October) and budget to be amended. It was suggested to separate the category into 2: Equipment Repairs and Equipment Maintenance plus an increase to \$25,000 for Maintenance Equipment.
3. Sanchez Brothers Tree Service completed the removal of the dead Redwood tree and pruning of the 3 trees along north driveway at a cost of \$6,700.

PLANNING WORKSHOP: Rick Carsey is working with the City of Kingsburg on the new development site plan. Kingsburg Cemetery District will have to do a landscape plan & Rick stated that we may need to hire someone to help with this plan.

OLD BUSINESS:

1. Fresno County Treasury and Bank of America accounts: Inform Board of amounts in these accounts. Recommend transfer. Fresno County balance is \$1,360,573.48. Bank of America Enhancement (savings) account balance is \$702,566.53. Bank of America checking account has a balance of \$58,525.78. A motion was made by Tamara Jackson to transfer \$40,000 from Fresno County Treasury account to B of A checking and was seconded by Wes Carlson. All in favor, motion carried.

NEW BUSINESS:

1. John Deere Gators: Inform board of bid amounts and recommend purchase of two. After some discussion, a motion was made by Chairperson Wes Carlson to order 2 John Deere Gators from Lawrence Tractor. Tamara seconded the motion. All in favor, motion carried.
2. Board Member term to end: Inform board member of term ending January 3, 2023. An application was provided to the board member in case they would like to continue serving.

BOARD COMMENTS: Board time to make comment(s). No action to be taken by Board.

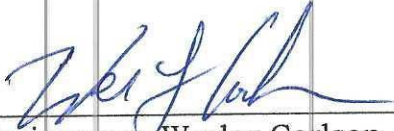
1. Wesley Carlson: none
2. Tamara Jackson: none
3. Rick Carsey: none.

ACCOUNT BALANCES, INCOME, and EXPENSES: please see *Profit & Loss, Balance Sheet, Sales by Item Summary, Deposit Detail, & Check Detail* reports for the month of **August 2022**.

BILLS FOR APPROVAL: Review all bills and sign checks for the period **August 15, 2022, through August 27, 2022**. A motion was made by Rick Carsey to pay all bills provided. Second by Tamara Jackson. All in favor. Motion carried.

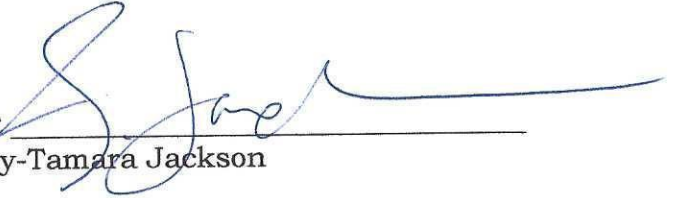
NEXT MEETING: The next meeting will be held on Tuesday, October 25, 2022, at 1:00 PM.

ADJOURN: There being no further business, a motion was made by Wes Carlson to adjourn the meeting. Second by Rick Carsey. All in favor and approved. Meeting was adjourned at 2:18 PM.



Chairperson-Wesley Carlson

ATTEST



Secretary-Tamara Jackson