**AGENDA**

The regular monthly Board of Trustee meeting is being held on June 22, 2021 at 1:00 PM in the office of the Kingsburg Cemetery District.

**CALL TO ORDER:**

**ROLL CALL:**

**PUBLIC INPUT:**

**READING OF MINUTES:**

**CORRESPONDENCE:**

1. Refund from past auditor: Inform Board of letter received.
2. Van Cleve Concrete Products: Supplier of crypts, vaults & urns to increase costs. Recommend to increase resale price to cover cost of increase.

**SUPERINTENDENT’S REPORT:** Inform and update Board. No action to be taken.

1. CAPC 2021 wage and price list survey: Hand Board copies.
2. CAPC 2022 Board of Directors election: Update Board.
3. Open cemetery Board seat: Update Board.

**PLANNING WORKSHOP:** Board to discuss ideas and goals for future cemetery development.

1. Discuss search for a design engineer to develop undeveloped ground for cemetery use. (RFP at CSDA)

**OLD BUSINESS:**

1. Fresno County Treasury and Bank of America accounts: Inform Board of amounts in these accounts. Recommend transfer.

**NEW BUSINESS:**

1. Closed session: Superintendent to inform Board of potential legal matters.
2. Re-scheduling fee: Recommend an Administrative Fee when re-scheduling burial dates and times.
3. Bank card use at cemetery: Recommend and inform Board of details.
4. Payroll service: Inform Board.

**BOARD COMMENTS:** Board time to make comment(s). No action to be taken by Board.

1. Wesley Carlson:

Tamara Jackson:

**ACCOUNT BALANCES, INCOME, and EXPENSES:** please see ***Profit & Loss, Balance, Deposit,*** **&** ***Check Detail*** reports for the month of **April & May 2021.**

**BILLS FOR APPROVAL:** Review all bills and sign checks for the period **June 15, 2021 through June 22, 2021.**

**NEXT MEETING:** Will be held on July 27, 2021 at 1:00 PM.

**ADJOURN:**

**Pre-Agenda:** Inform Board of known items to be discussed at March 2021 Board meeting.

Correspondence:

 None at this time.

Old Business:

1. Fresno County Treasury and Bank of America accounts: Inform Board of amounts in these accounts.

New Business: