

KINGSBURG CEMETERY DISTRICT

P.O. Box 542, Kingsburg, CA 93631

MINUTES

The regular, scheduled, monthly Board of Trustee meeting of June 23, 2026, was called to order by Chairperson Rick Carsey at 1:03pm. Present were Chairperson, Rick Carsey, Vice Chairperson, Tamara Jackson, Secretary, Wesley Carlson, Superintendent, Carmen Rojas, Jr. and Office Manager, Jennifer Santos.

PUBLIC INPUT: None

CORRESPONDENCE: All Board Members were given copies of the CSDA magazine.

READING OF MINUTES: A motion to accept the minutes, with minor corrections, was made by Wesley Carlson and seconded by Tamara Jackson. All in favor, motion carried.

SUPERINTENDENT REPORT: 1.) Informed Board of block wall on north end of cemetery that was struck by a vehicle on Mother's Day weekend. KCD is working with the driver's insurance company to be reimbursed for repair costs. 2.) Informed Board of warning letter received in May from the Fresno County Ag Department, regarding pesticide permit inspection violations from the inspection done on March 26, 2026. The warning determined that some additional documentation needs to be made and kept regarding pesticide training. The Board suggested future pesticide training could be completed at either Reedley College or Kerney Field. 3.) Informed Board of notice posted on KCD's website of current irrigation issue. 4.) Board was notified of changes in work start and finish times beginning May 13, 2026, due to summer heat. Outside employees will be here from 6:00am-3:00pm & the office employee will be here from 7:00am-4:00pm. 5.) Board was informed of the mandated training that is now due for members.

PLANNING WORKSHOP: On May 14, 2026, the Planning Commission approved the re-zoning, and the next step is for it to be approved by the City Council. A permit to tear down the SFR was received and will be placed on the July agenda to be reviewed and approved by the Board. Before demolition, representatives from K.C.A.P.S. will enter the home to remove any furnishings, etc.

OLD BUSINESS:

1. Fresno County Treasury and WestAmerica Bank account balances: Inform Board of amounts: WestAmerica Bank checking \$9,293.20, WestAmerica Bank Savings \$410,117.41 and Fresno County Treasury account \$ 1,843,314.20. Tamara Jackson made a motion to move \$45,000 from the Fresno County funds and deposit into WestAmerica checking. Seconded by Rick Carsey. All in favor, motion carried.
2. Temporary Burial Markers: Superintendent provided photos of the 12" X 12" "stones" engraved with the fictitious names. A cost proposal listing several options, was provided from Beer Monuments to the Board for making and engraving headstones for the unmarked burials from 1950 and prior. The Board favored the 8"x16" size medium grey granite option. Board also reviewed The Re-MARK-able Plan provided by Wesley Carlson. No action taken. This item was tabled for continued discussion and future action.
3. Irrigation Well/East Side: Board was informed that the eastside irrigation well is non-operational. Currently, work is underway by Streamline Irrigation. Costs incurred so far include the original cost of \$1,918 to dig up the valve and reboot it and then an additional \$1,800 for a second attempt. Board suggested the filter could be moved to the center of the cemetery to connect the westside well with the irrigation system as a temporary fix, but recommended staff to have quotes to drill a new well available at the next meeting if it does not work. Board was also informed of complaints received regarding the dry grass on the east side of the cemetery, the actions taken and replies given.

NEW BUSINESS:

1. Fiscal Year Proposed Budget 2026-2027: Review of the budget was tabled until the next meeting, but Wesley Carlson made a motion to increase all current cemetery employee wages by \$2.00 per hour beginning July 1, 2026, and to include this increase in the proposed budget numbers. Seconded by Rick Carsey. All in favor, motion carried.

2. Temporary Marker Placed by Family: A family placed a temporary marker at the cemetery in the ground, which was outside the current cemetery's Memorial Marker Policy. Marker was removed and returned to the family and an explanation was given as to why.
3. Frontier Mower: Informed Board that the Frontier Flex Wing Mower now has a frozen spindle and a cracked deck. Repairs costs to replace the deck would be \$2,000. A pull behind demo mower was brought out by Lawrence Tractor Co., Visalia. California Turf Equipment will bring out a demo for the next mowing. Superintendent, Carmen Rojas, will consider what equipment we can use as trade for credit at Lawrence Tractor. No action taken.
4. Damaged Tile Photos on Marker: Three photos were damaged by KCD equipment. After discussion, Board decided to add to the KCD Memorial Marker Policy a Waiver of Liability stating, 'The District, its Board, all individual members of said Board, the Superintendent and all other personnel of the District shall not be responsible for damaged, lost, or stolen items, including headstone and memorials markers, items left at a gravesite, or within the Cemetery.'
5. New Auditor Agreement with Adair & Evans: After review, a motion was made by Rick Carsey to renew the three-year agreement with Adair & Evans, An Accountancy Corporation. Seconded by Tamara Jackson. All in favor, motion carried.

BOARD COMMENTS: Board time to make comment(s). No action to be taken by the Board.

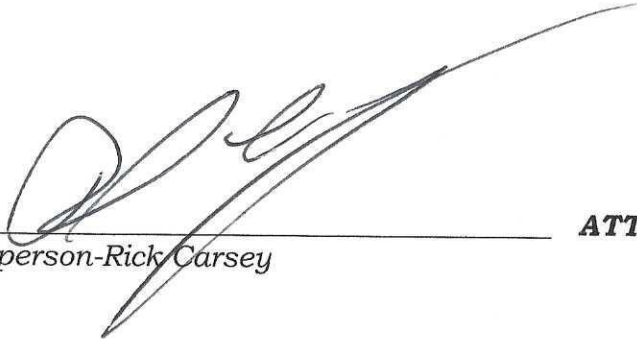
1. Wesley Carlson: None
2. Tamara Jackson: Suggested staff to post an explanation regarding the water well issue on the cemetery website and on cemetery grounds.
3. Rick Carsey: None.

ACCOUNT BALANCES, INCOME, and EXPENSES: Please see **Profit & Loss, Balance Sheet, Sales by Item Summary, Deposit Detail, & Check Detail** reports for the month of **April and May 2026**.

BILLS FOR APPROVAL: Review all bills and sign checks for the period **June 17, 2026, through June 23, 2026**. Tamara Jackson made a motion to pay all bills provided. Second, by Rick Carsey Carlson. All in favor. Motion carried.

NEXT MEETING: The next meeting will be held on Tuesday, June 28, 2026, at 1:00pm.

ADJOURN: There being no further business, Rick Carsey made a motion to adjourn the meeting at 3:38pm. Seconded by Tamara Jackson. All in favor, the motion carried.



Chairperson-Rick Carsey

ATTEST



Secretary-Wes Carlson